Alteration /Modification Application

Please complete and submit this form with payment to: Avesta Management LLC at: PO Box 252105 West Bloomfield, MI 48325-2105

Date:	
Your name:	
Unit Address:	
Your Mailing address:	
Contact Phone:	
Fax:	
Email: I would like to receive my response by (circle one)	mail, fax or email.
Requested Modifications:	
Exterior Appearance	
Storm Door	
Landscaping	
Satellite dish NOTE: No penetration of roof, siding, or brick is all	owed on attached condominium units.
Other	
Explanation of Modifications:	

Please note that you MUST submit a drawing for any modification which alters the exterior appearance of your unit, such as a deck, landscaping modification, satellite dish, etc. The drawing should be on a site plan and the scale should be $\frac{1}{2}$ "=one (1) foot. Please list sizes and materials to be used.

Describe alterations/modifications in space below.

Contractor Name:

Contractor address and phone:

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING: IF ANY DIGGING OR TRENCHING WILL BE PERFORMED, MISS DIG MUST BE CALLED TO STAKE AREAS OF CONSTRUCTION.

- Actual construction will be performed by a licensed builder/contractor who is insured. All applicable codes and regulations will be followed and all necessary permits will be obtained at Co-owner's expense.
- 2. Co-owner has read all applicable sections of the governing documents and understands same.
- 3. All maintenance of this Alteration/Modification will be performed at my/our expense.
- 4. Co-owner understands that should any legal, regulatory agency require, at any time in the future, modifications to this variance, the will be done at Co-owner's expense.
- 5. Decks cannot be installed over a drainage swale. In the event the deck does interfere with the surface drainage I /we understand that I/we will be required, at my/our expense, to correct the drainage to the Community Association's satisfaction. Any maintenance costs incurred by the Community Association, as a result of this variance, will be at my/our expense.
- If the construction will occur in a Common area, the owner must contact Avesta Management, LLC, to schedule the irrigation company to assess system and make adjustments at Co-owner's expense. Co-owner must submit a drawing of a proposed deck/patio for approval by the Association.
- 7. Any alteration/variance/modification is subject to all the requirements of the governing documents, occupancy agreements and other applicable regulations at the Community Association's discretion.
- 8. Co-owner understands that is Co-owner's responsibility to advise the future assigns and/or owners of the unit of this modification and of their responsibility for same.
- 9. Co-owners' who sell their Unit will be responsible to remove any satellite dish.
- 9. Please remit your Application Fee of \$100.00 for Architectural Review.

Signature of Applicant

date

Please make payable and mail to: Avesta Management, LLC PO Box 252105 West Bloomfield, MI 48325

248-855-5665 office 248-855-5730

NOTE: VIOLATION LETTERS WILL BE ISSUED TO CO-OWNERS WHO DOES NOT SEEK PRIOR APPROVAL FOR ANY ARCHITECTURAL MODIFICATIONS. FINES WILL BE ASSESSED.